ST. XAVIERS SCHOOL, KRISHNAI

(CBSE AFFILIATED RESIDENTIAL SCHOOL) CBSE Affiliation No- 230072 (New Delhi), School No. 35158

Sexual Harassment of Women at Workplace Committee of ST. XAVIER'S SCHOOL, KRISHNAI

According to the Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act 2013, the following member from our School constitute the Internal Committee (IC) to address any complaint of Sexual Harassment of Women in our School.

SI. No.	Name	Gender	Designation	IC-Position	Contact No
1	Mrs. Faiza Begum	Female	Manager	IC-Presiding Officer	60028-13323
2	Mrs. Rina Begum	Female	Coordinator	IC-Presiding Officer	69003-96428
3	Miss. Bonoshree Dutta	Female	PGT	IC-Presiding Officer	97076-70266
4	Mr. Homendra Singh Yambem	Male	Principal	IC-Member	60006-48705
5	Miss. Armina Begum	Female	NGO Member	IC-Member	81350-35033
6	Mrs. Anupama Nath	Female	TGT	IC-Member	86381-60494
7	Mrs. Neha Rai	Female	PRT	IC-Member	97064-12377
8	Miss. Nabanita Roy	Female	Security	IC-Member	80994-92521

The key features of the Sexual Harassment of Women at workplace Act, 2013, pertaining to our schools are as follows:

- Internal Complaints Committee (ICC): We are obligated to form an ICC to deal with complaints of sexual harassment. This committee consists of a presiding officer at every level of our school, who are womens, who have knowledge about issues related to sexual harassment.
- Complaint Mechanism: Through this Act, it mandates the establishment of a complaint mechanism in our schools to enable victims of sexual harassment to report incidents. This mechanism is prominently displayed and made known to all employees and students.
- 3. <u>Complaint Redressal Process:</u> This Act outlines a detailed procedure for filling and addressing complaints. It includes provisions for the inquiry process, ensuring confidentiality, and taking appropriate action against the accused.
- 4. <u>Awareness and Training:</u> We organize awareness programs and workshop twice a year to educate employees and students about sexual harassment and their rights under the Act.

Principal PRINCIPAL (AVIER'S SCHOOL MANAGER ST. XAVIER'S SCHOOL KRISHNAI, GOALPARA



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